

# Help guide: Payment Schedule Modelling Tool

To help you decide which payment method you prefer, you can use our Payment Schedule Modelling Tool. By entering an approximation of your yearly Early Years Funded Entitlement claims, the tool will display an approximate breakdown of payments you would receive in the year.

## To use the tool, you will need:

- Microsoft Excel (recommended) or compatible spreadsheet software

## Completing the 'Your figures' tab

On the 'Your figures' tab, enter your pattern of delivery, and complete as much of the section on number of estimated children as you can. The more you can add here, the more accurate the estimation will be.

For the tool to work, you must enter:

- Your pattern of delivery – hours per week
- Your pattern of delivery – weeks per term
- Number of children per age group per term
- Average hours per child each week

The tool will be closer in accuracy if you can also include

- Number of children receiving Early Years Pupil Premium per age group per term.
- Number of children receiving Disability Access Fund per age group per term.

Your pattern of delivery		Enter your estimated number of eligible children per term			
Maximum number of hours of EYFE you offer for children eligible to access up to 15 hours per week?	0				
Maximum number of Extended hours of EYFE you offer for children eligible to access up to 30 hours per week?	0				
Number of weeks of EYFE you claim for in Spring	12				
Number of weeks of EYFE you claim for in Summer	12				
Number of weeks of EYFE you claim for in Autumn	14				
Total weeks per year	38				
For the calculations to work, please ensure a figure is entered in all white coloured fields on this page. If not applicable, you must enter a "0".					
To view a breakdown of the payments you would receive throughout the year, click on the different "Option" tabs.					
		<b>9 month olds</b>			
		<b>Spring</b>	<b>Summer</b>	<b>Autumn</b>	
		Estimate the number of 9 month olds you claim for at any one time	2	3	4
		On average, how many hours of EYFE do you claim for each child per week?	10	9	11
		How many 9 month olds would be eligible for Early Years Pupil Premium (with included Deprivation Supplement)	1	1	1
		How many claimants for Disability Access Fund in this age group per year?	0	0	0
		<b>2 year olds</b>			
		<b>Spring</b>	<b>Summer</b>	<b>Autumn</b>	
		Estimate the number of 2 year olds you claim for at any one time	8	6	9
		On average, how many hours of EYFE would each child claim per week?	13	14	14
		How many 2 year olds would be eligible for Early Years Pupil Premium (with included Deprivation Supplement)	3	5	5
		How many claimants for Disability Access Fund in this age group?	0	1	0
		<b>3 and 4 year olds</b>			
		<b>Spring</b>	<b>Summer</b>	<b>Autumn</b>	
		Estimate the number of 3 and 4 year olds you claim Universal EYFE for at any one time	23	19	16
		On average, how many hours of Universal EYFE would each child claim per week?	14	14	14
		Estimate how many 3 and 4 year olds would be eligible for Early Years Pupil Premium (with included Deprivation Supplement)	9	5	7
		Estimate the number of 3 and 4 year olds you claim Extended EYFE for at any one time	16	13	12
		On average, how many hours of Extended EYFE would each child claim per week?	12	13	12
		How many claimants for Disability Access Fund in this age group?	1	0	1

You will then be able to view a breakdown of total funding per term, per age group, and total funding for the year in the green section below where you entered the above information.

Estimated total funding per term					
Term	Age group	Base funding	EYPP + DEP	DAF	Total
Spring	9 month olds	£2,776.80		£180.00	£2,956.80
	2 year olds	£10,608.00		£702.00	£11,310.00
	3 and 4 year olds	£37,378.08		£2,268.00	£40,584.08
Summer	9 month olds	£3,748.68		£162.00	£3,910.68
	2 year olds	£8,568.00		£1,260.00	£10,766.00
	3 and 4 year olds	£31,633.20		£1,260.00	£32,893.20
Autumn	9 month olds	£7,127.12		£231.00	£7,358.12
	2 year olds	£14,994.00		£1,470.00	£16,464.00
	3 and 4 year olds	£31,221.12		£2,058.00	£34,217.12
				<b>Total funding per year</b>	<b>£160,460.00</b>

### Viewing payments when receiving two payments per term

The 'Option 1 Two per term' tab will show the payments you will receive if you opt for two payments per term.

Payment	9 month olds	2 year olds	3 and 4 year olds	Total
<b>Spring Estimate (Early Jan payment)</b>	£1,943.76	£7,425.60	£26,164.66	£35,534.02
<b>Spring Actuals (Feb half-term payment)</b>	£1,013.04	£3,884.40	£14,419.42	£19,316.86
			<b>Total for term</b>	<b>£54,850.88</b>
<b>Summer Estimate (Late April payment)</b>	£2,624.08	£5,997.60	£22,143.24	£30,764.92
<b>Summer Actuals (Early June payment)</b>	£1,286.60	£4,768.40	£10,749.96	£16,804.96
			<b>Total for term</b>	<b>£47,569.88</b>
<b>Autumn Estimate (Early September payment)</b>	£4,988.98	£10,495.80	£21,854.78	£37,339.57
<b>Autumn Actuals (October half-term payment)</b>	£2,369.14	£5,968.20	£12,362.34	£20,699.67
			<b>Total for term</b>	<b>£58,039.24</b>
<b>Total</b>	<b>£160,460.00</b>			

## Viewing payments when receiving monthly payments

The 'Option 2 Monthly' tab will show the payments you will receive if you opt for monthly payments.

Payment	Percentage of term to be paid	9 month olds	2 year olds	3 and 4 year olds	Total for month
January Interim Payment A	35.0%	£971.88	£3,712.80	£13,082.33	£17,767.01
February Interim Payment B	35.0%	£971.88	£3,712.80	£13,082.33	£17,767.01
Spring Actuals (March)	Remaining funding owed for Spring Term	£1,013.04	£3,884.40	£14,419.42	£19,316.86
April Interim Payment A	17.5%	£656.02	£1,499.40	£5,535.81	£7,691.23
May Interim Payment B	17.5%	£656.02	£1,499.40	£5,535.81	£7,691.23
June Interim Payment C	17.5%	£656.02	£1,499.40	£5,535.81	£7,691.23
July Interim Payment D	17.5%	£656.02	£1,499.40	£5,535.81	£7,691.23
Summer Actuals (August)	Remaining funding owed for Summer Term	£1,286.60	£4,768.40	£10,749.96	£16,804.96
September Interim Payment A	23.3%	£1,662.99	£3,498.60	£7,284.93	£12,446.52
October Interim Payment B	23.3%	£1,662.99	£3,498.60	£7,284.93	£12,446.52
November Interim Payment C	23.3%	£1,662.99	£3,498.60	£7,284.93	£12,446.52
Autumn Actuals (December)	Remaining funding owed for Autumn Term	£2,369.14	£5,968.20	£12,362.34	£20,699.67
<b>Total for Spring</b>	<b>£54,850.88</b>				
<b>Total for Summer</b>	<b>£47,569.88</b>				
<b>Total for Autumn</b>	<b>£58,039.24</b>				
<b>Total for year</b>	<b>£160,460.00</b>				

## Viewing the timeline of payments

The 'Timeline' tab will show a timeline of the payments you will receive throughout the year with both payment schedules.

